

I like to have a set of PRINTED instructions when I do something new on the computer. I find it easier to look at the printed instructions. Then I do the steps on the computer - without having to switch back and forth between what I am trying to do and the instructions on the same computer screen.

HOW TO PRINT OUT A PDF DOCUMENT – 3 WAYS

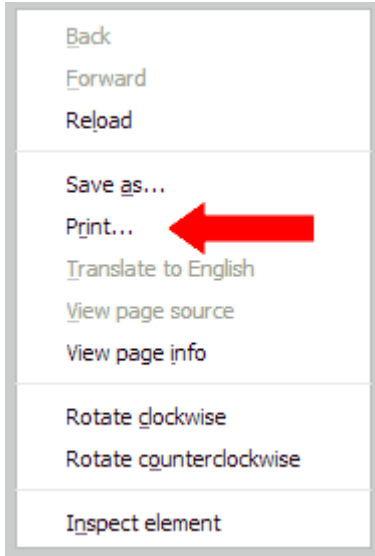
1. Once the PDF file is on your screen, take your mouse and move the cursor (arrow) to the LOWER RIGHT of your computer screen. You should see the following image appear:

Click on Printer Icon



Left click on the PRINTER icon. Then follow the instructions on the next screen

2. Once the PDF file is on your screen monitor, RIGHT CLICK your mouse anywhere on your computer screen ... the image below should appear:



Left click on PRINT, and follow instruction on the screen

3. HOLD DOWN the CONTROL (Ctrl) KEY on your computer with one hand, and then with the **other hand**, press the “ P ” key. Follow the instructions on this screen.